

**IDAHO BOARD OF EXAMINERS OF RESIDENTIAL CARE FACILITY  
ADMINISTRATORS  
Bureau of Occupational Licenses  
700 West State Street, P.O. Box 83720  
Boise, ID 83720-0063**

**AGENDA**

**10/3/2019**

**Board Members**

**HEIDI BROUGH NYE - CHAIR  
KRISTEN E HYDE  
NATALIE M NATHAN  
ANN F WHEELER  
LINDA L SIMON**

**Staff**

**KELLEY PACKER, Bureau Chief  
DAWN HALL, Deputy Bureau Chief  
NICHOLAS KREMA, General Counsel  
ROB McQUADE, Legal Counsel  
JULIE EAVENSON, Licensing Group Manager  
LORI PEEL, Investigative Unit Manager  
BETSY DUNCAN, Board Specialist  
ERIC NELSON, Board Prosecutor**

**10:00 AM MDT Roll Call**

**Approval of Minutes [7/18/2019](#), [8/21/2019](#) [Action Item]**

**[Investigative Report](#)**

**Executive Session: [Action Item]\***

**Investigations and Discipline [Action Item]**

**Bureau Business:**

- 1. [Financial Report](#)**

**Old Business**

- 1. To Do List [Action Item]**

**New Business**

- 1. Set Next Meeting Date [Action Item]**
- 2. Public Comment [Action Item]**
- 3. Conference Updates and Attendance [Action Item]**
- 4. Correspondence [Action Item]**
- 5. Continuing Education Course Application Review [Action Item]**

**Executive Session [Action Item]\***

- 6. Application, CE Audit, and CE for Reinstatement Review [Action Item]**
- 7. Sign Minutes, Vouchers, and Honorariums**

**Approximate Adjournment 1:00 PM MDT**

**\*Note:** Executive Session under Idaho Code 74-206(1)(d) to discuss documents that are exempt from disclosure pursuant to Idaho Code 74-106(9) to be held as may be appropriate.

**\*\*Note:** Executive Session under Idaho Code 74-206(1)(f) ) to discuss pending litigation or controversies not yet litigated but imminently likely to be litigated to be held as may be appropriate.

**Times are approximate. The order in which items appear on the agenda is subject to change without further notice.**

For more information contact BETSY DUNCAN - (208) 334-3233 or [rca@ibol.idaho.gov](mailto:rca@ibol.idaho.gov)